

December 9, 2011

CIRCULAR LETTER TO ALL MEMBER COMPANIES

Attention: Data Reporting Personnel

Re: 2012 DATA CALL

Annually, the North Carolina Rate Bureau, the North Carolina Reinsurance Facility and the North Carolina Insurance Guaranty Association collect the statutory Property and Casualty Annual Statement and Insurance Expense Exhibits. The Bureau also collects Automobile, Homeowners, Mobile Homeowners and Dwelling Expense Experience and Installment Premium Payment Charges data through a special data call. This data is used for the preparation of rate filings, apportionment of expenses and assessments. For 2011, data reported on the Automobile Expense Experience Forms A-1 and A-2, Refunds and Expenses Related to Rate Case Settlement columns, enables the Rate Bureau to reconcile reported data, to the extent possible, with Statutory Page 14 of a company's annual statement. This data also allows the Rate Bureau to comply with the Consent Order signed in connection with the Private Passenger Automobile rate case settled on July 15, 2009. The Consent Order dated July 15, 2009 included the following provision:

Neither the premiums refunded, interest paid nor the expenses incurred in connection with issuing refunds pursuant to these procedures are to be included as expenses in response to the Annual Call for Automobile Expense Experience issued by the Rate Bureau. However, separate entries shall be included on the Annual Call for Automobile Expense Experience to report the amount of premium refunded, interest paid and the expenses incurred in issuing refunds.

Company personnel responsible for completing these forms should be aware of the above provision in order to ensure compliance.

All member companies are required to use the IDC (Industry Data Collection) web application to submit the various data calls. The IDC web application is located on the Member Services Portal of the Personal Lines Services page of the website (www.ncrb.org). Attached you will find the 2012 Financial Call Package. The package includes the following:

- Call Reporting Schedule and Fine Information
- Financial Call Contact Form-- The completion of this form will ensure that the Bureau has up to date and accurate information and will allow us to contact you should questions arise concerning your data submissions. The *Financial Call Contact Form* can be emailed to idsupport@ncrb.org or faxed to 919-783-7467. This form is also available on the NCRB website at www.ncrb.org. Click the NCRB button and then select the Personal Lines Services link. On the Personal Lines Services page, there is a link to the *Financial Call Contact Form*. Please complete the form and return to the Rate Bureau by January 15, 2012. The *Financial Call Contact Form* can be emailed to idsupport@ncrb.org or faxed to 919-783-7467.
- IDC Data Reporting Guide-- The IDC Data Reporting Guide provides an overview of the data submission process, an overview of the edit process and provides details on the data elements that are part of each call. The Data Reporting Guide is also located on the Personal Lines Services page of the website. Member company personnel responsible for the submission of data are strongly encouraged to review the Guide prior to the submission of data to NCRB.

Bureau staff will conduct several training sessions prior to the due dates for the collection of data. The training sessions are designed to guide new companies and/or new personnel in completing the North Carolina special data calls. The training will include an introduction to the data we require to be submitted as well as additional information on the validation and edit process used. These training sessions are scheduled in December and April as reflected on the attached sign-up form. Complete and return the attached sign-up form to 919-719-7426 if you are interested in participating.

Please share this information with personnel responsible for reporting data to NCRB. If you have any questions, you may contact the NCRB Information Center at 919-582-1056 or wcinfo@ncrb.org

Very truly yours,

Delisa D. Fairley

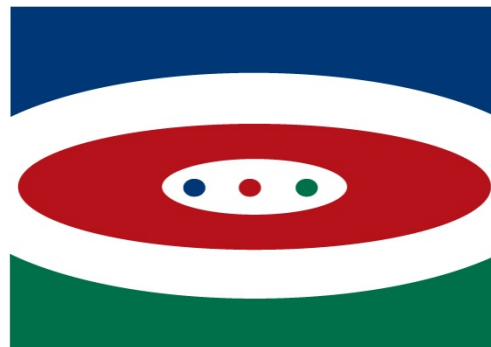
Manager, Insurance Data Operations

DDF:dms

G-11-2

2011 NORTH CAROLINA RATE BUREAU DATA CALL PACKAGE

NCRB-NCRF-NCIGA



north carolina

RATE BUREAU

REINSURANCE FACILITY

INSURANCE GUARANTY ASSOCIATION

NORTH CAROLINA RATE BUREAU 2012 DATA CALL SCHEDULE



Annual Calls	Due Dates
P & C Annual Statement	March 1, 2012
Insurance Expense Exhibit	April 2, 2012
Automobile Expense Experience	April 23, 2012
Installment Premium Changes	May 7, 2012
Homeowners Expense Experience	June 1, 2012
Dwelling Expense Experience	June 1, 2012

North Carolina Rate Bureau Financial Call Contact Form

This form is being completed to update the contact information for the North Carolina Rate Bureau's Financial Calls. Should questions arise concerning the data submitted, NCRB will use the contact listed below. If a company has multiple contacts, please fill out the section below for *each* contact and attach as a separate page.

Contact Information	
NAIC Company Name	
Contact Name	
Contact Title	
Contact Department	
Address Line 1	
Address Line 2	
City, State, Zip Code	
Phone Number	
E-Mail Address	
Which of these financial call(s) is this contact responsible for?	Automobile Expense Experience <input type="checkbox"/> Y or N <input type="checkbox"/> Installment Premium Charges <input type="checkbox"/> Y or N <input type="checkbox"/> Homeowners Expense Experience <input type="checkbox"/> Y or N <input type="checkbox"/> Dwelling Expense Experience <input type="checkbox"/> Y or N <input type="checkbox"/> Annual Statement <input type="checkbox"/> Y or N <input type="checkbox"/> IEE <input type="checkbox"/> Y or N <input type="checkbox"/>

 Print Name

 Title

 Signature

 Date

Email: idsupport@ncrb.org

Fax: (919) 783-7467



Industry Data Collection Reporting Guidebook

Version 1.0

North Carolina Rate Bureau
5401 Six Forks Road
Raleigh, NC 2760
919-783-9790

If you have questions or if you need assistance with any of these procedures, you may contact the NCRB, NCRF and NCIGA Information Center at:

Phone: 919-582-1056

Fax: 919-783-7467

E-mail: wcinfo@ncrb.org

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Preface: Summary of 2012 Changes

1. Only require Installment Premium Charges for positive premium writers
 - The Installment Premium Charge Data Call for Companies that do not have positive premium writing for auto and/or property will automatically be submitted by the IDC Application.
2. Only enable non-standard adjusted to manual if user enters data for non-standard
 - The adjusted to manual cell for non-standard auto and/or property data will only be activated if a company enters premium in the actual non-standard cell.
3. Allocation Forms
 - Companies will no longer have to scroll to see all the Allocation Forms questions and answers.
4. Adjusted to Manual Warning
 - Changes to wording to tell companies the Adjusted to Manual applies to Written and Earned Premium specifically.
5. Update to the IDC System Notice: NAIC Annual Statement received email
 - Changes to the email sent to companies to help clarify if the NAIC Annual Statement is zero reporting for auto and/or the company does not have to submit Insurance Expense Exhibit (IEE) or the Expense Experience data calls.
6. Ability to print Company Information & Allocations page
 - Companies now can print the Company Information& Allocations pages.
7. Allocated as reported to Stat Agent fields will be eliminated from calls
 - Allocated as Reported to Stat Agent data will no longer be collected.
8. Update claim edits to use losses incurred
 - Threshold for claim edits in data year 2011 and future will be determined by incurred losses

9. Change in wording for Adjusted to Manual edit tabs

- Edits are used to compare actual premium to premium at manual rates.

10. Edit pages

- A user will be able to navigate between auto edit pages for the different forms instead of having to go back to the company's home page to select a different edit page. Property edits will allow navigation between Homeowners and Dwelling edits also instead of returning to the home page.

Part 1-Industry Data Collection Reporting Guidebook Overview

Each year, North Carolina Rate Bureau (NCRB) member companies are required to submit their NAIC Annual Statement, Installment Premium charges, and Automobile and Property Expense Experience data. Members of the North Carolina Insurance Guaranty Association (NCIGA) are required to submit their NAIC Annual Statement data for assessment purposes only. NCRB only accepts data call information electronically. The Industry Data Collection (IDC) web application provides a data entry tool for the data submission and allows NCRB administrators to audit the Expense Experience data through a series of edits to ensure the data is accurate. This data is then compiled for use in NCRB rate filings.

In addition to the IDC Guidebook, there is also an [IDC User Guide](#) and an [IDC Getting Started Guide](#) to help with the submission of the annual data calls.

Data Call Reporting Chart

Annual Call	Required Reporting	Not Required	Notes
NAIC Annual Statement	You are required to upload an electronic version of your NAIC Annual Statement if you are licensed to write business in NC and you are a member of the NCRB and/or the NCIGA. The files are required to conform to the NAIC Electronic Filing Specifications.		Reporting Exception: If a County Farm Mutual Company does not have the capability to submit an electronic version, a hard copy will be accepted. (This applies to County Farm Mutual Companies ONLY)
Insurance Expense Exhibit (IEE)	You are required to upload an electronic version of your IEE if you are licensed to write business in NC and you are a member of the NCRB. The files are required to conform to the NAIC Electronic Filing Specifications.	You are not required to upload an IEE: 1) If in NC you are a member of the NCRB and licensed to write Workers Compensation Insurance only 2) If your company has no premium, no losses, and no expenses for NC on lines 1, 2.1, 4, 19.1, 19.2, 19.3, 19.4 and 21.1.	
Auto Expense Experience Forms A1, A2 and A3	If you write NC auto business on NAIC Annual Statement Lines 19.1 (Form A1), 19.2 (Form A1), 19.3 (Form A3), 19.4 (Form A3) or 21.1 (Form A2)		For Auto, if a company has zero writings across the NAIC Annual Statement page for lines 19.1, 19.2, 19.3, 19.4 and 21.1 the form will be submitted as a zero report by the IDC application.
Installment Premium Charges Form IP1	You are required to report Installment Premium Charges if you are licensed to write auto and/or property business in NC.		
Home/Mobile Home owners Form H1	If you write NC Homeowners or Mobile Home business on NAIC Annual Statement Line 4, Line 21.1, or Line 34		For Homeowners, if a company has zero writings across the NAIC Annual Statement page for lines 4, 21.1 and 34, the form will be submitted as a zero report by the IDC application.
Dwelling Form D1	If you write NC business on NAIC Annual Statement Line 1 or Line 2.1		For Dwelling, if a company has zero writings across the NAIC Annual Statement page for lines 1 and 2.1, the form will be submitted as a zero report by the IDC application.

Part 2-Data Call Schedule

Annual Calls and Due Dates

Annual Calls	Due Dates
NAIC Annual Statement	March 1, 2012
Insurance Expense Exhibit	April 2, 2012
Automobile Expense Experience	April 23, 2012
Installment Premium Changes	May 7, 2012
Homeowners Expense Experience	June 1, 2012
Dwelling Expense Experience	June 1, 2012

Part 3- Personal Lines Reporting Workflow

Based on the annual call due dates, the data is required to be submitted in this order:

- Annual Statement
- Insurance Expense Exhibit
- Auto Expense Experience
 - Edits
- Installment Premium Charges
- Homeowners Expense Experience
 - Edits
- Dwelling Expense Experience
 - Edits

The Expense Experience calls are submitted after the NAIC Annual Statement and the Insurance Expense Exhibit because they require, in some instances, data to be reconciled back to specific items that are included in the NAIC Annual Statement and the Insurance Expense Exhibit (IEE).



Part 4-NAIC Annual Statement and Insurance Expense Exhibit Data Submission

The first step in submitting coverage data to NCRB is to upload the required NAIC Annual Statement and Insurance Expense Exhibit (IEE) data files. The files are required to conform to the NAIC Electronic Filing Specifications. There are many files generated by each carrier for their submission to the NAIC. NCRB is specifically looking for the carrier's March and April data files. These files have the following naming convention:

Ccccc_vc_s_yyyy_f_d_vv_sa_ss_fb.txt

Symbol	Description
Ccccc	NAIC Code
Vc	Vendor code
S	Statement Type Code – this should equal “p”
yyyy	Four-digit filing year
f	Submission filing type code. Valid codes are: O – Original, R – Refiling or A - Amended
d	Submission group type code. This should equal “M” for the Annual Statement file and “A” for the IEE file.
Vv	One or two digit filing version number
Sa	One or two digit separate account id
Ss	Two character state supplement code
Fb	Filing By Line Of Business (BLOB) type code


Part 5-Company Information and Allocation Questions



Home Reports Alerts Back to Portal NCRB.org Help

You are currently viewing data for Carrier: Calendar Year:

Company Information & Allocations

 - In order to submit your expense experience data, you must complete the questions on the Company Information tab.
- In order to enter your Automobile expense experience data, you must complete the questions on the Automobile Allocations tab.
- In order to enter your Homeowners expense experience data, you must complete the questions on the Homeowners Allocations tab.
- In order to enter your Dwelling expense experience data, you must complete the questions on the Dwelling Allocations tab.

Please answer the following questions for your **General Company** data:

1. Who is your company's statistical agent?
 PCI ISO NISS OTHER
2. What type agency force does your company use?
 INDEPENDENT OTHER
3. The company whose data is being submitted is a:
 STOCK MUTUAL OTHER
4. The ultimate parent company of the company whose data is being submitted is a:
 STOCK MUTUAL OTHER



You are currently viewing data for Carrier: Calendar Year:

Company Information & Allocations

- In order to submit your expense experience data, you must complete the questions on the Company Information tab.
- In order to enter your Automobile expense experience data, you must complete the questions on the Automobile Allocations tab.
- In order to enter your Homeowners expense experience data, you must complete the questions on the Homeowners Allocations tab.
- In order to enter your Dwelling expense experience data, you must complete the questions on the Dwelling Allocations tab.

Please answer the following questions for your **AUTOMOBILE** data:

1. Do you allocate "Other Acquisition" Expenses for North Carolina? Yes No

If Yes, how do you allocate?

Country-wide expenses to country-wide Written Premium
 Country-wide expenses to country-wide Earned Premium
 Other

2. Do you allocate "General" Expenses for North Carolina? Yes No

If Yes, how do you allocate?

Country-wide expenses to country-wide Written Premium
 Country-wide expenses to country-wide Earned Premium
 Other

The Company Information tab requires responses to questions about your company data. A company's expenses may be collected specifically for North Carolina or countrywide expenses may be allocated to North Carolina. When a company allocates expenses to North Carolina, the allocation questions request more detail on the method of allocation.

If expenses are allocated to North Carolina, answer yes to the allocation questions and further identify the basis of the allocation.

The allocation choices are:

- Country-wide expenses to country-wide Written Premium
- Country-wide expenses to country-wide Earned Premium
- Country-wide expenses to country-wide Incurred Losses
- Other (for example, loss reserves)

If expenses are collected specifically for North Carolina, you must answer no. The expenses submitted on the Expense Experience forms must be the actual incurred expenses for North Carolina.

IDC Web Application Note: The IDC application will use your responses to the allocation questions to determine IEE edits for each line of business. For example, if you allocate "other acquisition" expenses based on written premium, the ratio of country-wide "other acquisition" expenses to country-wide written premium should be comparable to North Carolina only reported "other acquisition" expenses to North Carolina written premium.

The Homeowners Allocation tab has a few additional questions regarding Mobile Home business. The answers to these questions will enable/disable functionality on the Homeowners Expense form.

IDC Web Application Note: After you have entered your Homeowners form data, revisions to the Mobile Home answers on the Allocations tab will result in your Homeowner's data being cleared from the system. The web application will validate whether you want to change your answers. If you select OK, the Homeowners data will have to be re-entered.

Part 6-Expense Experience Data

A. Automobile Expense Experience Data

The three auto forms are:

A1 Private Passenger Liability Coverage

A2 Private Passenger Physical Damage Coverage

A3 Commercial Liability Coverage

1. Private Passenger Liability Coverage Expense Experience (A1-Form)

Form A1 - Non-Fleet Private Passenger Automobile Liability Coverage

COMPANY NAME

Calendar Year: 2010

Items	Voluntary Private Passenger Automobile Liability Coverage (a)		Refund & Expenses for PP Auto Liability Related to Rate Case Settlement (b)	Ceded Private Passenger Automobile Liability Coverage (c)	Voluntary Motorcycle Liability Coverage (d)	Refund & Expenses for Motorcycle Liability Related to Rate Case Settlement (b)	Ceded Motorcycle Liability Coverage (e)	Other than Automobile and Motorcycle Liability (f)	Total of all columns	Automobile Liability from Statutory Page 14 of Annual Statement
	C1	C2	C2	C3	C4	C5	C6	C7	C1 + C3 + C4 + C6 + C7	
1. Direct Written Premium										
a. Actual (g)									----	0
b. Adjusted to Manual (h)										
2. Direct Earned Premium										
a. Actual (g)									----	0
b. Adjusted to Manual (h)										
3. Direct Commissions & Brokerage (g)									----	0
4. Direct Other Acquisition, Field Supervision & Collection										
a. Branch Office - State's Share										
b. Home Office - State's Share										
5. Direct General Expenses Incurred:										
a. General Expenses Incurred										
b. Interest Paid										
6. Direct Taxes, Licenses, Fees Incurred (g)									----	0
	Bodily Injury	Property Damage								
7. Direct Losses Incurred (g)									----	0
8. Direct Loss Adjustment Expenses Incurred										
a. Defense & Cost Containment (g)									----	0
b. Adjusting & Other Expense Payments										
c. Allocated (as reported to Stat Agent)										

Footnotes:

- (a) Voluntary Private Passenger Automobile Liability should include only private passenger non-fleet business retained on a voluntary basis and should include bodily injury, property damage, medical payments, uninsured motorists, underinsured motorists and auto death and disability. Do not include motorcycle liability in this column.
- (b) Amounts include only premiums refunded, interest paid and expenses incurred in connection with issuing refunds pursuant to the Rate Cases settlement as announced in the Circular Letter To All Member Companies A-09-6 dated July 16, 2009.
- (c) Ceded Private Passenger Automobile Liability should include only private passenger non-fleet business ceded to the North Carolina Reinsurance Facility and should include bodily injury, property damage, medical payments, uninsured motorists, underinsured motorists and auto death and disability.
- (d) Voluntary Motorcycle Liability should include motorcycle business retained on voluntary basis only.
- (e) Ceded Motorcycle Liability should include motorcycle business ceded to the North Carolina Reinsurance Facility.
- (f) Figures reported in this column represent "other than private passenger auto and motorcycle liability" that has been included on lines 19.1 and 19.2 of the Statutory Page 14 of the Annual Statement.
- (g) Total of this row should agree with lines 19.1 and 19.2 of the Statutory Page 14 of the Annual Statement.
- (h) Premiums adjusted to manual level eliminating the effect of deviations and/or non standard rates.

IDC Web Application Note: The figures shown in the last column are the totals of the items from Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

A. Columns

Private Passenger Automobile Liability Coverage -- Voluntary and Ceded

These columns should include Bodily Injury, Property Damage, Medical Payments, Uninsured Motorist, Underinsured Motorist and Automobile Death and Disability Coverage.

Motorcycle Liability Coverage -- Voluntary and Ceded

These columns should include all Bodily Injury and Property Damage Liability including Medical Payments, Uninsured Motorists, Underinsured Motorists, and Automobile Death and Disability for motorcycles and other similar motor vehicles -- not of the commercial type.

Refunds & Expenses for Liability Related to Rate Case Settlement

Refunds are not applicable for the collection of expense data unless the fields are "activated".

Other than Automobile Liability and Motorcycle Liability

Report in this column any business that has not been reported in the previous columns and that the company reported on Line 19.1 and Line 19.2 of Statutory Page 14 of the NAIC Annual Statement.

Total of all columns

The figures displayed in this column are the sums of each row of the previous columns. The figures in this column must agree with the figures shown in the column labeled "Automobile Liability from Statutory Page 14 of NAIC Annual Statement." Otherwise, the form will not be accepted by the Rate Bureau.

B. Items

1. Direct Written Premiums

- a. **Actual** - Report the amount of direct written premiums. The total direct written premiums for all columns must agree with the total of direct premiums written shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. The amounts reported for this item should include the premiums for Medical Payments, Uninsured Motorists, Underinsured Motorists and Automobile Death and Disability. Any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear. North Carolina Reinsurance Facility recoupments are not premiums and should not be included.
- b. **Adjusted to Manual** – If your company had an approved deviation in North Carolina for non-fleet private passenger automobile liability insurance coverage's, you must report adjusted to manual written premium. .

2. Direct Earned Premiums

- a. **Actual** - Report the amount of direct earned premiums. The total direct earned premiums for all columns must agree with the total of direct premiums earned shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. The amounts reported for this item should include the premiums for Medical Payments, Uninsured Motorists, Underinsured Motorists and Automobile Death and Disability. Any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear. North Carolina Reinsurance Facility recoupments are not premiums and should not be included.
- b. **Adjusted to Manual** - If your company had an approved deviation in North Carolina for non-fleet private passenger automobile insurance coverage's you must report adjusted to manual earned premium.

3. Direct Commissions & Brokerage

Report the amount of commissions and brokerage expenses incurred. The total direct commission and brokerage expenses incurred for all columns must agree with the total direct commissions and brokerage shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Any commission and brokerage amounts recovered as a result of any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear. Do not include agent compensation or commission on North Carolina Reinsurance Facility recoupments.

4. Direct Other Acquisition, Field Supervision & Collection Expenses Incurred

Report expenses separately for branch office and home office. Any amounts directly related to rate case premium refunds should be reported in columns C2 and C5 when these columns appear.

- a. **Branch Office-State's (NC) Share** - Report actual expenses if the company maintains an office within North Carolina that processed only this State's business; allocation by line of business must be made in accordance with Regulation 30. If you maintain a regional branch office in North Carolina or any other state that processed North Carolina business along with business of other states, determine the North Carolina portion of the actual branch office expenses and report the North Carolina portion.
- b. **Home Office-State's (NC) Share** - Determine the North Carolina portion of actual home office expenses and report the North Carolina portion.

5. Direct General Expenses Incurred

- a. **General Expenses Incurred** - Report the North Carolina portion of general expenses incurred. Include expenses for payroll audit, inspection, boards and bureaus. Do not include North Carolina Insurance Guaranty Association assessments and North Carolina Reinsurance Facility assessments which are subject to recoupment. Any amounts directly related to rate case premium refunds should be reported in columns C2 and C5 when these columns appear.
- b. **Interest Paid** – If available, report any amounts of interest paid as a result of rate case premium refunds.

6. Taxes, Licenses and Fees Incurred

Report the amount of taxes, licenses and fees incurred. The total taxes, licenses and fees incurred for all columns must agree with the total of taxes, licenses and fees incurred shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC for North Carolina. Any credits realized as a result of any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear.

7. Direct Losses Incurred

Report the amount of direct losses incurred for North Carolina. The total direct losses incurred for all columns must agree with the total of direct losses incurred shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

8. Direct Loss Adjustment Expenses Incurred

- a. **Defense & Cost Containment** - The total defense and cost containment expenses for all columns must agree with the total of defense and cost containment expenses incurred shown on Line 19.1 (Private Passenger Auto No-Fault) and Line 19.2 (Other Private Passenger Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusting & Other Expense Payments** - If actual North Carolina adjusting and other expense amounts are available, enter the amount. If actual North Carolina adjusting and other expense amounts are not available, determine the appropriate North Carolina allocation.

2. Physical Damage Coverage Expense Experience (A2-Form)

Form A2 - Non-Fleet Private Passenger Automobile Physical Damage Coverage

COMPANY NAME

Calendar Year: 2010

Items	Private Passenger Physical Damage		Physical Damage refunds and expenses related to rate case settlement (c)	Motorcycle Physical Damage Coverage	Other than Automobile Physical Damage (d)	Total of all columns C1 + C2 + C4 + C5	Physical Damage from Statutory Page 14 of Annual Statement
	Standard Rate(s)	Non-Standard Rate(b)					
	C1	C2	C3	C4	C5		
1. Direct Written Premium							
a. Actual (e)						----	0
b. Adjusted to Manual (f)							
2. Direct Earned Premium							
a. Actual (e)						----	0
b. Adjusted to Manual (f)							
3. Direct Commissions & Brokerage (e)						----	0
4. Direct Other Acquisition, Field Supervision & Collection							
a. Branch Office - State's Share							
b. Home Office - State's Share							
5. Direct General Expenses Incurred:							
a. General Expenses Incurred							
b. Interest Paid							
6. Direct Taxes, Licenses, Fees Incurred (e)						----	0
7. Direct Losses Incurred (e)						----	0
8. Direct Loss Adjustment Expenses Incurred							
a. Defense & Cost Containment (e)						----	0
b. Adjusting & Other Expense Payments							

Footnotes:

- (a) Business written at or below Rate Bureau level.
- (b) Rates developed on a "consent-to-rate" basis.
- (c) Amounts include only premiums refunded, interest paid and expenses incurred in connection with issuing refunds pursuant to the Rate Cases settlement as announced in the Circular Letter To All Member Companies A-09-6 dated July 16, 2009.
- (d) Figures reported in this column represent "other than private passenger auto and motorcycle physical damage" that has been included on line 21.1 of the Statutory Page 14 of the Annual Statement.
- (e) Total of this row should agree with line 21.1 of the Statutory Page 14 of the Annual Statement.
- (f) Premiums adjusted to manual level eliminating the effect of deviations and/or non standard rates.

IDC Web Application Note: The figures shown in the last column are the totals of the items from Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

A. Columns

Private Passenger Automobile Physical Damage Coverage -- Standard and Non-Standard

These columns should include collision and other than collision.

Motorcycle Physical Damage Coverage

This column should include motorcycle physical damage. (This data is collected for the purpose of being able to compare totals to the amounts reported on the NAIC Annual Statement for North Carolina.)

Physical Damage Refunds and Expenses Related to Rate Case Settlement

Refunds are not applicable for the collection of expense data unless the fields are "activated".

Other than Automobile Physical Damage

Report in this column any business that has not been reported in the previous columns and that the company reported on Line 21.1 of Statutory Page 14 of the NAIC Annual Statement.

Total of all columns

The figures displayed in this column are the sums of each row of the previous columns. The figures in this column must agree with the figures shown in the column labeled "Automobile Physical Damage from Statutory Page 14 of the NAIC Annual Statement". Otherwise, the form will not be accepted by the Rate Bureau.

B. Items

1. Direct Written Premiums

- a. **Actual** - Report the amount of direct written premiums. The total direct written premiums for all columns must agree with the total of direct premiums written shown on Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear.
- b. **Adjusted to Manual** - If your company had in effect during the previous calendar year an approved deviation or “consent to rate” in North Carolina for non-fleet private passenger automobile insurance coverage’s, you must report adjusted to manual written premium.

2. Direct Earned Premiums

- a. **Actual** - Report the amount of direct earned premiums. The total direct earned premiums for all columns must agree with the total of direct premiums earned shown on Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Any rate case premium refunds should be reported as negative amounts in Column C3 when this column appears.
- b. **Adjusted to Manual** - If your company had an approved deviation or “consent to rate” in North Carolina for non-fleet private passenger automobile insurance coverage’s, you must report adjusted to manual earned premium.

3. Direct Commissions & Brokerage

Report the amount of commissions and brokerage expenses incurred. The total direct written premiums for all columns must agree with the total of direct premiums written shown on Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Any commission and brokerage amounts recovered as a result of any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear. Do not include agent compensation or commission on North Carolina Reinsurance Facility recoupments.

4. Direct Other Acquisition, Field Supervision & Collection Expenses Incurred

Report expenses separately for branch office and home office. Any amounts directly related to rate case premium refunds should be reported in columns C2 and C5 when these columns appear.

- a. **Branch Office-State's (NC) Share** - Report actual expenses if the company maintains an office within North Carolina that processed only this State's business; allocation by line of business must be made in accordance with Regulation 30. If you maintain a regional branch office in North Carolina or any other state that processed North Carolina business along with business of other states, determine the North Carolina portion of the actual branch office expenses and report the North Carolina portion.
- b. **Home Office-State's (NC) Share** - Determine the North Carolina portion of actual home office expenses and report the North Carolina portion.

5. Direct General Expenses Incurred

- a. **General Expenses Incurred** - Report the North Carolina portion of general expenses incurred. Include expenses for payroll audit, inspection, boards and bureaus. Do not include North Carolina Insurance Guaranty Association assessments and North Carolina Reinsurance Facility assessments which are subject to recoupment. Any amounts directly related to rate case premium refunds should be reported in columns C2 and C5 when these columns appear.
- b. **Interest Paid** – If available, report any amounts of interest paid as a result of rate case premium refunds.

6. Taxes, Licenses and Fees Incurred

Report the amount of taxes, licenses and fees incurred. The taxes, licenses and fees incurred for all columns must agree with the total of taxes, licenses and fees incurred shown on Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Any credits realized as a result of any rate case premium refunds should be reported as negative amounts in columns C2 and C5 when these columns appear.

7. Direct Losses Incurred

Report the amount of direct losses incurred for North Carolina. The total direct losses incurred for all columns must agree with the total of direct losses incurred shown on Line 21.1 (Private Passenger Auto Physical Damage) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

8. Direct Loss Adjustment Expenses Incurred

- a. **Defense & Cost Containment** - The total defense and cost containment for all columns must agree with the total of defense and cost containment expenses incurred shown on Line 21.1 (Private Passenger Auto Physical Damage) of the NAIC Annual Statement for North Carolina.
- b. **Adjusting & Other Expense Payments**- If actual North Carolina adjusting and other expense amounts are available, enter the amount. If actual North Carolina adjusting and other expense amounts are not available, determine the appropriate North Carolina allocation.

3. Commercial Liability Expense Experience (A3-Form)

Form A3 - Commercial Automobile Liability Coverage

COMPANY NAME

Calendar Year: 2010

Items	Commercial Automobile Liability Coverage		Other Than Commercial Liability Coverage	Total of all columns C1 + C2 + C3	Automobile Liability from Statutory Page 14 of Annual Statement
	Bodily Injury	Property Damage			
	C1	C2	C3	C1 + C2 + C3	
1. Direct Written Premium (a)				----	0
2. Direct Earned Premium (a)				----	0
3. Direct Commissions & Brokerage (a)				----	0
4. Direct Other Acquisition, Field Supervision & Collection					
a. Branch Office - State's Share					
b. Home Office - State's Share					
5. Direct General Expenses Incurred:					
6. Direct Taxes, Licenses, Fees Incurred (a)				----	0
7. Direct Losses Incurred (a)				----	0
8. Direct Loss Adjustment Expenses Incurred					
a. Defense & Cost Containment (a)				----	0
b. Adjusting & Other Expense Payments					
c. Allocated(as reported to Stat Agent)					

Footnotes:

(a) Total of this row should agree with lines 19.3 and 19.4 of Statutory Page 14 of the Annual Statement.

IDC Web Application Note: The figures shown in the last column are the totals of the items from Line 19.3 (Commercial Auto No-fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

A. Columns

Commercial Automobile Liability Coverage

These columns should include Bodily Injury and Property Damage Liability. Please include Medical Payments, Uninsured Motorist, Underinsured Motorist and Automobile Death and Disability in the Bodily Injury column.

Other than Commercial Liability

Report in this column any business that has not been reported in previous columns and that the company reported on Line 19.3 and Line 19.4 of Statutory Page 14 of the NAIC Annual Statement.

Total of all columns

The figures displayed in this column are the sums of each row of the previous columns. The figures in this column must agree with the figures shown in the column labeled "Automobile Liability from Statutory Page 14 of the NAIC Annual Statement." Otherwise, the form will not be accepted by the Rate Bureau.

B. Items

1. Direct Written Premiums

Report the amount of direct written premiums. The total direct written premiums for all columns must agree with the total of direct premiums written shown on Line 19.3 (Commercial Auto No-Fault) and Lined 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. The amounts reported for this item should include the premiums for Medical Payments, Uninsured Motorists, Underinsured Motorists and Automobile Death and Disability. North Carolina Reinsurance Facility recoupments are not premiums and should not be included.

2. Direct Earned Premiums

Report the amount of direct earned premiums. The total direct earned premiums for all columns must agree with the total of direct premiums earned shown on Line 19.3 (Commercial Auto No-Fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. The amounts reported for this item should include the premiums for Medical Payments, Uninsured Motorists, Underinsured Motorists and Automobile Death and Disability Coverage. North Carolina Reinsurance Facility recoupments are not premiums and should not be included.

3. Direct Commissions & Brokerage

Report the amount of commissions and brokerage expenses incurred. The total direct commission and brokerage expenses incurred for all columns must agree with the total direct commission and brokerage shown on Line 19.3 (Commercial Auto No-Fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina. Do not include agent compensation or commission on North Carolina Reinsurance Facility recoupments.

4. Direct Other Acquisition, Field Supervision & Collection Expenses Incurred

Report expenses separately for branch office and home office.

- a. **Branch Office-State's (NC) Share** - Report actual expenses if the company maintains an office within North Carolina that processed only this State's business; allocation by line of business must be made in accordance with Regulation 30. If you maintain a regional branch office in North Carolina or any other state that processed North Carolina business along with business of other states, determine the North Carolina portion of the actual branch office expenses and report the North Carolina portion.
- b. **Home Office-State's (NC) Share** - Determine the North Carolina portion of actual home office expenses and report the North Carolina portion.

5. Direct General Expenses Incurred

Report the North Carolina portion of general expenses incurred. Include expenses for payroll audit, inspection, boards and bureaus. Do not include North Carolina Insurance Guaranty Association assessments.

6. Taxes, Licenses and Fees Incurred

Report the amount of taxes, licenses and fees incurred. The total taxes, licenses and fees incurred for all columns must agree with the total of taxes, licenses and fees incurred shown on Line 19.3 (Commercial Auto No-Fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

7. Direct Losses Incurred

Report the amount of direct losses incurred for North Carolina. The total direct losses incurred for all columns must agree with the total of direct losses incurred shown on Line 19.3 (Commercial Auto No-Fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

8. Direct Loss Adjustment Expenses Incurred

- a. **Defense & Cost Containment** - The total defense and cost containment for all columns must agree with the total of defense and cost containment expenses incurred shown on Line 19.3 (Commercial Auto No-Fault) and Line 19.4 (Other Commercial Auto Liability) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusting & Other Expense Payments** - If actual North Carolina adjusting and other expense amounts are available, enter amount. If actual North Carolina adjusting and other expense amounts are not available, determine the appropriate North Carolina allocation.

B. Homeowner/Mobile Home Coverage Expense Experience Data (H1-Form)

Form H1 - Home/Mobile Home Owners

COMPANY NAME

Calendar Year: 2010

Items	Homeowners(Excluding Mobile Home)		MH(F)		MH(C)		Other than Home/Mobile Home Owners (b)	Total of all columns C1 + C2 + C3 + C4 + C5 + C6 + C7	Homeowners from Statutory Page 14 of Annual Statement
	Standard	Non-Standard (a)	Standard	Non-Standard (a)	Standard	Non-Standard (a)			
	C1	C2	C3	C4	C5	C6			
1. Direct Written Premium									
a. Actual (c)								----	0
b. Adjusted to Manual (d)									
2. Direct Earned Premium									
a. Actual (c)								----	0
b. Adjusted to Manual (d)									
3. Direct Commissions & Brokerage (c)								----	0
4. Direct Other Acquisition, Field Supervision & Collection									
a. Branch Office - State's Share (e)									
b. Home Office - State's Share (e)									
5. Direct General Expenses Incurred (e)									
6. Direct Taxes, Licenses, Fees Incurred (c)								----	0
7. Direct Losses Incurred (c)								----	0
8. Direct Loss Adjustment Expenses Incurred									
a. Defense & Cost Containment (c)								----	0
b. Adjusting & Other Expense Payments (e)									
c. Allocated (as reported to Stat Agent)									

Footnotes:
 (a) Rates developed on "content to rate" basis.
 (b) Figures reported in this column represent "other than Home/Mobile Home Owners" that has been included on line 4 of the Statutory Page 14 of the Annual Statement.
 (c) Must agree with the Statutory Page 14 data of the Annual Statement. If mobile home data is reported on line 4 of the Statutory Page 14 data of Annual Statement, the combination of homeowners and mobile home must agree with the Statutory Page 14 data.
 (d) Premiums adjusted to manual level eliminating the effect of deviations and/or non standard rates.
 (e) Explain basis of allocation in the memo section if actual North Carolina data not available.

IDC Web Application Note: The figures shown in the last column are the totals of the items from Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

A. Columns

Homeowners (Excluding Mobile Home)-Standard and Non-Standard

These columns should include only the Homeowners line of business reported on Lines 4.0 of the Statutory Page 14. Do not include Mobile Home in these fields.

Mobile Home MH(F) and MH(C) Standard and Non-Standard

These columns should include only the Mobile Homeowners line of business reported on the Statutory Page 14. Do not include Homeowners in these fields.

Other than Home/Mobile Homeowners

Report in the column any business that has not been reported in the previous columns and that the company reported on Line 4.0 of the Statutory Page 14.

B. Items

1. Direct Written Premiums

- a. **Actual** - Report the amount of direct written premiums. The total direct written premiums for all columns must agree with the total of direct premiums written shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusted to Manual** - If your company had in effect during the previous calendar year an approved deviation or "consent to rate" in North Carolina for homeowners or mobile home insurance coverage's, you must report adjusted to manual written premium.

2. Direct Earned Premiums

- a. **Actual** - Report the amount of direct earned premiums. The total direct earned premiums for all columns must agree with the total of direct premiums earned shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusted to Manual** - If your company had in effect during the previous calendar year an approved deviation or "consent to rate" in North Carolina for homeowners or mobile home insurance coverage's, you must report adjusted to manual earned premium.

3. Direct Commissions & Brokerage

Report the amount of commissions and brokerage expenses incurred. The total direct commission and brokerage expenses incurred for all columns must agree with the total direct commission and brokerage shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

4. Direct Other Acquisition, Field Supervision & Collection Expenses Incurred

- a. **Branch Office--State's Share** - Report actual expenses if the company maintains an office within North Carolina that processed only this State's business; allocation by line of business must be made in accordance with Regulation 30. If you maintain a regional branch office in North Carolina or any other state that processed North Carolina business along with business of other states, determine the North Carolina portion.
- b. **Home Office--State's Share** – Determine the North Carolina portion of actual home office expenses and report the North Carolina portion.

5. Direct General Expenses Incurred -

Report the North Carolina portion of general expenses incurred. Include expenses for payroll audit, inspection, boards and bureaus.

6. Taxes, Licenses and Fees Incurred

Report the amount of taxes, licenses and fees incurred. The total taxes, licenses and fees incurred for all columns must agree with the total of taxes, licenses and fees incurred shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

7. Direct Losses Incurred

Report the amount of direct losses incurred for North Carolina. The total direct losses incurred for all columns must agree with the total of direct losses incurred shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

8. Direct Loss Adjustment Expenses Incurred

- a. **Defense & Cost Containment** - The total defense and cost containment for all columns must agree with the total of defense and cost containment expenses incurred shown on Line 4.0 (Homeowners) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusting & Other Expense Payments** - If actual North Carolina adjusting and other expense amounts are available, enter amount. If actual North Carolina adjusting and other expense amounts are not available, determine the appropriate North Carolina allocation.

C. Dwelling Coverage Expense Experience Data (D1-Form)

Form D1 - Dwelling

COMPANY NAME

Calendar Year: 2010

Items	Residential Fire		Other than Residential Fire	Total of Fire Columns	Fire from Statutory Page 14 Line 1	Residential Extended Coverage		Other than Residential Extended Coverage	Total of Extended Coverage Columns	Extended Coverage from Statutory Page 14 Line 2.1
	Standard Rate	Non-Standard Rate				Standard Rate	Non-Standard Rate			
	C1	C2	C3	C1 + C2 + C3	C4	C5	C6	C4 + C5 + C6		
1. Direct Written Premium										
a. Actual (a)				----	0				----	0
b. Adjusted to Manual (b)										
2. Direct Earned Premium										
a. Actual (a)				----	0				----	0
b. Adjusted to Manual (b)										
3. Direct Commissions & Brokerage (e)				----	0				----	0
4. Direct Other Acquisition, Field Supervision & Collection										
a. Branch Office - State's Share (c)										
b. Home Office - State's Share (c)										
5. Direct General Expenses Incurred (c)										
6. Direct Taxes, Licenses, Fees Incurred (a)				----	0				----	0
7. Direct Losses Incurred (a)				----	0				----	0
8. Direct Loss Adjustment Expenses Incurred										
a. Defense & Cost Containment (e)				----	0				----	0
b. Adjusting & Other Expense Payments										
c. Allocated(as reported to Stat Agent)										

Footnotes:
 (a) Residential Fire and Other Than Residential Fire must equal Line 1 of the Statutory Page 14 data. Residential Extended Coverage and Other than Residential Extended Coverage must equal Line 2.1 of the Statutory Page 14 data.
 (b) Premiums adjusted to manual level eliminating the effect of deviations and/or non standard rates.
 (c) Explain basis of allocation in the memo section if actual North Carolina data not available.

IDC Web Application Note: The figures shown in the last column are the totals of the items from Line 1.0 (Fire) and Line 2.1 (Allied Lines) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

A. Columns

Residential Fire and Residential Extended Coverage-- Standard and Non-Standard

These columns should include only the residential fire and residential extended coverage lines of business reported on Line 1.0 (Fire) and Line 2.1 (Allied Lines) of the Statutory Page 14. Do not include commercial property in these fields.

Other than Residential Fire and Other than Residential Extended Coverage

Report in these columns any business, including commercial business, that has not been reported in the previous columns and that the company reported on Line 1.0 (Fire) and Line 2.1 (Allied Lines) of Statutory Page 14 of the NAIC Annual Statement.

Total of all columns –Fire and Extended Coverage

The figures displayed in these columns are the sum of the previous columns. The figures in these columns must agree with the figures shown in the columns labeled "Fire from Statutory Page 14 Line 1.0" or "Extended Coverage from Statutory Page 14 Line 2.1".

Fire and Extended Coverage from Statutory Page 14 of the NAIC Annual Statement

The figures shown in these columns are from Line 1.0 (Fire) and Line 2.1 (Allied Lines) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

B. Items

1. Direct Written Premiums

a. Standard and Non-Standard

Report the amount of direct written premiums. The total direct written premiums must agree with the total of direct premiums written shown on Line 1.0 (Fire) and/or Line 2.1 (Allied Lines) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

b. Adjusted to Manual

If your company had in effect during the previous calendar year an approved deviation or "consent to rate" in North Carolina for Residential Fire and/or Residential Extended Coverage insurance, you must report adjusted to manual written premium.

2. Direct Earned Premiums

a. **Actual** - Report the amount of direct earned premiums. The total direct earned premiums must agree with the total of direct premiums earned shown on Line 1.0 (Fire) and/or Line 2.1 (Allied Lines) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

b. **Adjusted to Manual** - If your company had in effect during the previous calendar year an approved deviation or "consent to rate" in North Carolina for Residential Fire and/or Residential Extended Coverage insurance, you must report adjusted to manual earned premium.

3. **Direct Commissions & Brokerage** - Report the amount of commissions and brokerage expenses incurred. The total direct commission and brokerage expenses Incurred for all columns must agree with the total direct commission and brokerage shown on Line 1.0 (Fire) and/or Line 2.1 (Allied Lines) on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

4. Direct Other Acquisition, Field Supervision & Collection Expenses Incurred

a. **Branch Office--State's Share** - Report actual expenses if the company maintains an office within North Carolina that processed only this State's business; allocation by line of business must be made in accordance with Regulation 30. If you maintain a regional branch office in North Carolina or any other state that processed North Carolina business along with business of other states, determine the North Carolina portion.

b. **Home Office--State's Share** - Determine the North Carolina portion of actual home office expenses and report the North Carolina portion.

5. Direct General Expenses Incurred

Report the North Carolina portion of general expenses incurred. Include expenses for payroll audit, inspection, boards and bureaus.

6. Taxes, Licenses and Fees Incurred

Report the amount of taxes, licenses and fees incurred. The total taxes, licenses and fees incurred for all columns must agree with the total of taxes, licenses and fees incurred shown on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

7. Direct Losses Incurred

Report the amount of direct losses incurred for North Carolina. The total direct losses incurred for all columns must agree with the total of direct losses incurred shown on Statutory Page 14 of the NAIC Annual Statement for North Carolina.

8. Direct Loss Adjustment Expenses Incurred

- a. **Defense & Cost Containment** - The total defense and cost containment for all columns must agree with the total of defense and cost containment expenses incurred shown on Statutory Page 14 of the NAIC Annual Statement for North Carolina.
- b. **Adjusting & Other Expense Payments** - If actual North Carolina adjusting and other expense amounts are available, enter the amount. If actual North Carolina adjusting and other expense amounts are not available, determine the appropriate North Carolina allocation.

D. Call for North Carolina Installment Premium Payment Charges (IP1-Form)

Form IP1 - Installment Premium Payment Charges

COMPANY NAME

Calendar Year: 2010

Enter your receipts from Installment Premium Payment Charges

1. Private Passenger Auto Liability and Physical Damage	<input type="text" value="0"/>
2. Commercial Auto Liability	<input type="text" value="0"/>
3. Motorcycle Liability	<input type="text" value="0"/>
4. Homeowners	<input type="text" value="0"/>
5. Dwelling Fire & E.C.	<input type="text" value="0"/>
6. Mobile Homes	<input type="text" value="0"/>

7. In recording for 2010 the charges made under rate manual rules for installment payment of premium, this company credited:

Premiums Written

Are the dollar amounts:

- Included in the respective line items on the Statutory Page 14 data of your Company's 2010 Annual Statement filed with the North Carolina Department of Insurance.
- Included elsewhere in the Statutory Page 14 data.

Another Income Account

Name of account:

Are the expenses associated with collecting the charges included in your company's 'other acquisition' and/or 'general expenses' reported to the North Carolina Rate Bureau pursuant to its special calls for 2010 North Carolina expense experience?

Yes No

Expense Account

Name of account:

Are the credits reflected as reductions in your company's 'other acquisition' and/or 'general expenses' reported to the North Carolina Rate Bureau pursuant to its special calls for 2010 North Carolina expense experience?

Yes No

The Installment Premium Payment Charges Call is for information in connection with North Carolina installment premium payment charges made under the North Carolina Installment Payment Rules in the Personal Auto Manual, the Homeowners Manual, the Dwelling Manual, the Mobile Home Owner Policy MH(C) Program and the Mobile Home Owners Policy MH (F) Program. This information is reported on Form IP1. In addition, furnish information as to your company's method of recording these installment premium payment charges.

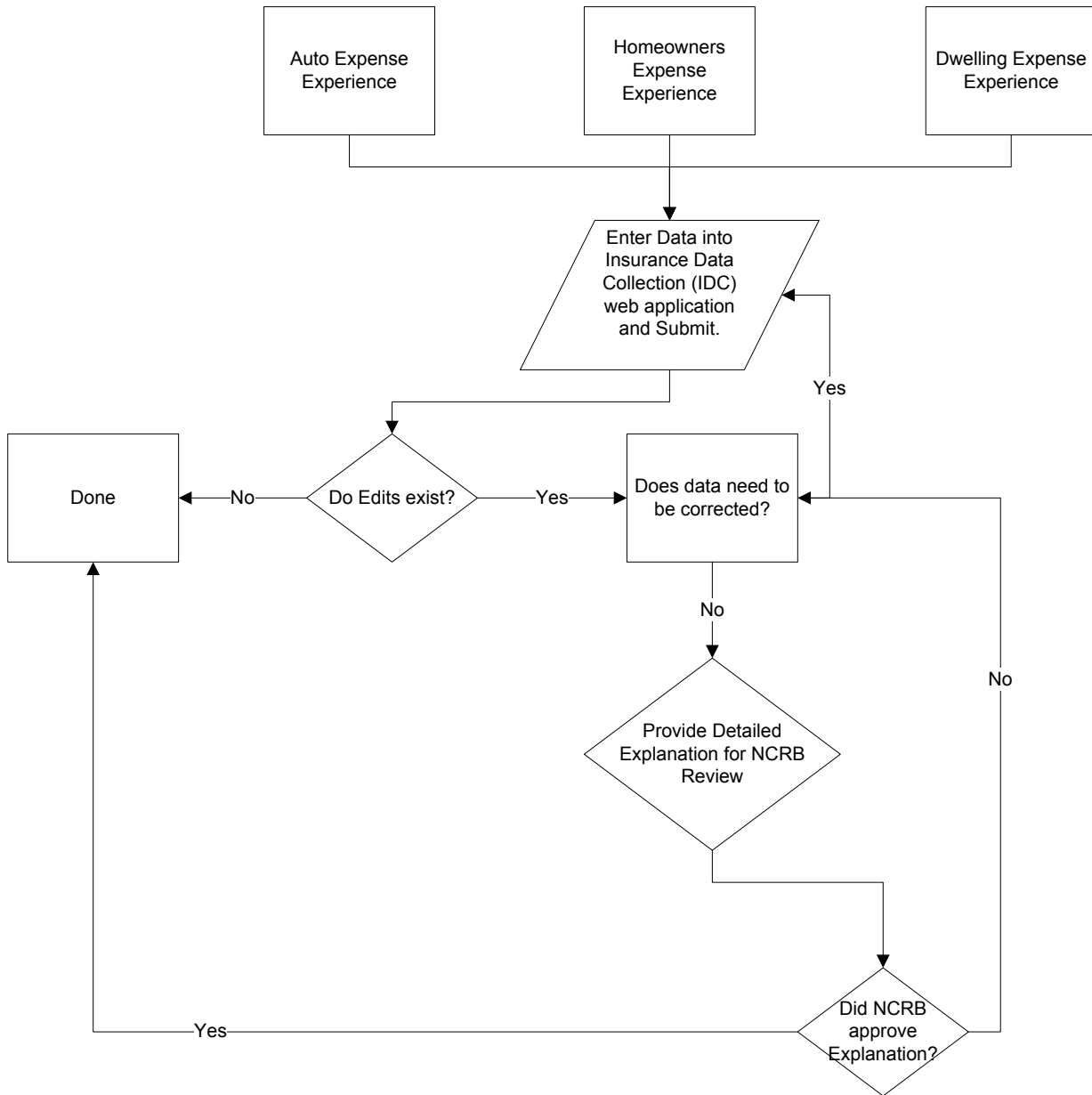
Part 7-Edits

Once data has been entered into the system, the system performs a series of data validation tests to help verify the accuracy of the data submitted. These tests are called “edits” by the system, and fall into several categories. When an edit fails, the system displays the details of the calculation for the company to review. The system displays only the tabs which include a failed edit.

Below the failed items, a memo field is provided for companies to use in providing an explanation. The Rate Bureau needs a business explanation for each failed item. This response will be reviewed by Rate Bureau staff. The explanation must provide a business reason for the failure. It is insufficient to simply state that the data provided are correct.

The chart provided on the next page shows how the edit process works in more detail.

A. Edit Generation and Review Process Diagram:



B. "Basic" Expense Edits:

These edits review the basic data and expense components.

The discussion of specific edits below will apply to the following Forms (numeric) and Tabs (alpha):

1. Form A1 – Private Passenger Automobile Liability

a. Automobile Edits

b. Motorcycle Edits

2. Form A2 – Automobile Physical Damage:

a. Automobile – Standard Edits

b. Automobile – Non Standard Edits

3. Form A3 – Commercial Automobile Liability

a. Automobile Edits

4. Form H1 – Homeowners

a. Homeowners

b. Mobile Home Casualty

c. Mobile Home Fire

5. Form D1 – Dwelling

a. Dwelling Fire

b. Dwelling Extended Coverage

On each of the tabs identified on the previous page, the following edits may display:

- Earned Premium
- Commission and Brokerage
- Branch Office Expenses (Other Acquisition Expense)
- Home Office Expenses (Other Acquisition Expense)
- General Expenses
- Taxes
- Defense
- Adjusting and Other Expense (ULAE)

With the exception of Earned Premium, the system reviews the items above based on a five-year procedure. The system calculates an expense ratio to either premium or incurred losses, as appropriate, and compares the current calendar year ratio to the average of three of the previous five years, dropping the high and low years.

For Earned Premium, a weighting of 50% of the current calendar year's written premium and 50% of the prior year's calendar year written premium is used to come up with an estimate of Earned Premium. This estimate is then compared to the reported earned premium to determine if it falls within reasonable bounds.

C. Adjusted To Manual Edits:

These edits review the relationship between reported actual premium and that premium adjusted to the manual rate level.

The discussion of specific edits below will apply to the following Forms (numeric) and Tabs (alpha):

1. Form A1 – Private Passenger Automobile Liability

- a. Adjusted to Manual - Automobile Edits
- b. Adjusted to Manual - Motorcycle Edits

2. Form A2 – Automobile Physical Damage:

- a. Adjusted to Manual– Standard Edits
- b. Adjusted to Manual – Non Standard Edits

3. Form H1 – Homeowners

- a. Adjusted to Manual Standard Edits
 - i. Homeowners
 - ii. Mobile Home Casualty
 - iii. Mobile Home Fire
- b. Adjusted to Manual Non Standard Edits
 - i. Homeowners
 - ii. Mobile Home Casualty
 - iii. Mobile Home Fire

4. Form D1 – Dwelling Edits

a. Adjusted to Manual Standard Edits

i. Dwelling Fire

ii. Dwelling Extended Coverage

b. Adjusted to Manual Non Standard Edits

i. Dwelling Fire

ii. Dwelling Extended Coverage

The system compares your adjusted to manual premiums to the direct actual premiums. This is done separately for both written premium and earned premium. The ratios are compared to a threshold established by the Bureau.

D. Insurance Expense Exhibit (IEE) Edits:

Edits on this tab display when your Company's reply to the allocation questions indicates that the expenses are an allocation from your company's Insurance Expense Exhibit.

The "tabs" you may encounter with these types of edits include:

1. Form A1 – Private Passenger Automobile Liability

a. IEE Edits

2. Form A2 – Automobile Physical Damage:

a. IEE Edits

3. Form A3 – Commercial Automobile Liability

a. IEE Edits

4. Form H1 – Homeowners

a. IEE Edits

5. Form D1 – Dwelling

a. IEE Edits

The system compares the expense ratio provided from your company's Insurance Expense Exhibit to the ratio calculated from the data entered for North Carolina.

E. "Other Than" Edits:

These edits review data that is submitted in the "Other Than" section of the expense experience.

The discussion of specific edits below will apply to the following Forms (capital letters) and Tabs (in lower case):

1. Form A1 – Private Passenger Automobile Liability

a. Other Than Edits

2. Form A2 – Automobile Physical Damage

a. Other Than Edits

3. Form A3 – Commercial Automobile Liability

a. Other Than Edits

4. Form H1 – Homeowners

a. Other Than Edits

5. Form D1 – Dwelling

a. Other Than Edits

For these edits, the system compares the current year value to the prior year value. The result is then compared to a threshold set by the Bureau.

Part 8-Fines

To encourage timely submission of the data, the Governing Committee has approved the implementation of a penalty fee for the late submission of annual data calls. A penalty fee of \$100 per day will be imposed for all late submissions. The \$100 per day fee is imposed for each of the requested data calls. Member companies are urged to meet the requested due dates to avoid late penalty charges.



NORTH CAROLINA RATE BUREAU

FINANCIAL CALLS TRAINING

Please indicate your choices for which training session you plan to participate: (Mark your preferred choices in the appropriate boxes)

CHOICE 1 st , 2 nd , 3 rd	DATE	TIME
<input type="checkbox"/>	December 1J, 2011	9:00 am
<input type="checkbox"/>	December 2F, 2011	9:00 am
<input type="checkbox"/>	April 5, 2012	9:00 am
<input type="checkbox"/>	April 11, 2012	2:00 pm

Name: _____

Company/Group: _____

Phone Number: _____

Email: _____

Please fax your reply to us at [\(919\) 719 – 7426](tel:9197197426).

We will be sending an email meeting notice with instructions on how to participate via a web conference based on the order in which the responses are received.

Thank you for your response.

Please respond no later than 2 business days prior to the scheduled training to ensure you receive all of the materials necessary to participate.